Technical Theatre Class

Instructor: Mrs. Tabitha Peck
Classroom: Theatre
Email: peckt2@leonperformingarts.org
Telephone: 850-617-5700 x.2390
website: www.leonperformingarts.org click on “Theatre Tech”

Dear Student and Parent:

I would like to take this time to welcome you to the 2012-2013 Technical Theatre class. I am excited about this year, and look forward to working with each of you. As you read over this syllabus with your student; please make note of any questions that you have concerning this information. I hope that when you have completed studying the syllabus, you will have a strong understanding of what will be required from the student, as well as what the student can expect from me. I want to personally invite each parent to take an active role in helping the student, and myself, have a productive and successful experience in class this year. The last page of the syllabus is the individual student contract, which must be returned to me, signed by both the parent, and student. This gives me a written confirmation that both the parent and student have read the syllabus, understand procedures, rules, consequences, and will abide by them. So please read each page of the syllabus carefully before signing the contract. This contract will be kept in the student’s personal information file. Once again let me welcome you to the class, it’s going to be an exciting year!
Objective:
Students focus on developing the basic tools and procedures for creating elements of technical theatre as listed below. Technical knowledge of safety procedures and demonstrated safe operation of theatre equipment are central to success in this course. Students will be required to attend or participate in technical work, rehearsals, and/or performances beyond the school day to support, extend, and assess learning in the classroom.

Course Description:
Technical Theatre class will introduce the first year technician to the areas of stagecraft and theatrical production. You will climb ladders, lift things, build (no power tools), paint, work online, research, work with makeup, and handle very expensive equipment in this class. The theatre elements to which you will be introduced will include, but are not limited to:

- Stage elements
- Stage properties (props)
- Crews/Assignments
- Theatre appreciation
- Costumes/Makeup
- Sound Engineering/Recording
- Lights and Lighting Design
- Fly System/Safety
- Box Office/Ticket Sales
- Stage Management
- Scene Design
- Publicity

Rules:
- Be Prepared
- Be polite and helpful
- Be Safe
- Be Clean!

Grades:
You can access your grades anytime to see where you stand. Grades are based on:
- Projects– 10%
- Homework/Classwork – 20%
- Gigs – 35%
- Tests/Quizzes/Proficiencies – 35%

***a “Proficiency” is a one-on-one evaluation with the student and Mrs. Peck. The student shows Mrs. Peck they can perform a technical task (e.g., setting up a microphone). These are not “pop-quizzes”. The student will know well in advance when they will be tested on a subject.

Requirements:
- Daily Class Participation (Classwork can be hands-on OR written)
- After School Gigs and Theatre Events (you will sign up for these, the number depends on how many gigs there are in any given 9-weeks)
- Maintain a 3-ring binder with 5-tab dividers and bring it to class every day. It will contain:
  - The Syllabus (on top)
  - Tab 1: Your personal calendar
  - Tab 2: Notes/Handouts
Classroom Procedure:
- Our class will meet in the theatre unless you are otherwise informed. Be in the theatre, sitting in the front and center when the tardy bell rings.
- You must have a pair of closed-toe shoes available at all times! You may keep these at Leon in the light cage room if you’d like. Ladies – it is not wise to wear skirts on days we are doing “hands on stage” kind of stuff.
- All equipment and personnel are to be treated with respect. Negative and indifferent attitudes will not be allowed to touch ANYTHING in the theatre!!!

“Gig” Procedure:
1. Arrive at least 45 minutes before “showtime”, wearing your Shirt and Badge.
2. Introduce yourself to the person for whom you are working.
3. Finalize setup for the event.
4. Be helpful and courteous during the event.
5. Cleanup after the event.

Discipline Procedure (we won’t have this issue, I’m sure of it!):
See the contract (next page) that you and your parents will sign. A copy of all of this is on www.leonperformingarts.org

How to do Well in Theatre Tech class:
- Attend class and be willing to get involved. If you attend class but are habitually ill prepared to participate in the discussions or are lethargic and lazy towards your work, it will adversely affect your grade. This class is all about being a team and being a family. If you are missing (whether physically or mentally) our team cannot function properly.
- Do well on the proficiency tests and attend the gigs you sign up for. If you are having trouble, please talk with me. Theatre is a discipline that holds promptness as a virtue. Don’t be late with anything!
- Show off. It’s not enough that the light goes on in your brain; you have to demonstrate your knowledge, skills, and ideas. Demand perfection from yourself and don’t settle for less. Leon prides itself on our productions and our technical elements. You are now a vital part of this family.

Fees:
You will have to purchase an “LPAT Tech” shirt for this class that you will wear to evening gigs. The cost per shirt is $8. You may order as many as you’d like. You will not alter this shirt in any way. 😊

Please make checks payable to Leon Theatre Tech.
Dear Parent/Guardian:

Because of the safety risks involved and the trust I will need to put in him/her, I need you and your student to read the following contract carefully, sign it and return it to me tomorrow. Your child’s safety is my NUMBER ONE concern. At NO TIME will your student be placed in danger. You are free to come and see for yourself the area in which your student will be working. Please contact me at any time. Peckt2@leonschools.net

AS A LEON HIGH SCHOOL STUDENT IN A TECHNICAL THEATRE CLASS, I AGREE TO FOLLOW THE RULES AS LISTED BELOW. I UNDERSTAND THAT VIOLATION OF ANY OF THE RULES WILL RESULT IN A DISCIPLINE REFERRAL AND/OR BEING REMOVED FROM THIS CLASS.

1. **Horseplay** is not acceptable and will not be tolerated. Any behavior that jeopardizes the safety or well-being of other students will result in a discipline referral.

2. **Theft or intentional damage of school property** or other student’s property will not be tolerated. Parents are responsible for paying the reasonable replacement value of such items including equipment.

3. Absolutely **no food, candy or gum** is allowed in the Theatre. This serves as your warning. A violation will result in detention or referral.

4. Students will be given a variety of tasks UNDER ADULT SUPERVISION once they’ve proven proficiency in these tasks. These are: **climbing the ladder(s), pulling ropes, hanging lights on a batten, going in the catwalk, setting up the orchestra shell, and loading/unloading counterweights**. This is the bulk of the curriculum for this class...by signing below, you are ALLOWING your student to participate in theatre tech class.

I HAVE READ AND UNDERSTAND THE SYLLABUS AND 4 ITEMS ABOVE. I KNOW THAT I WILL BECOME PART OF A TEAM OF HIGHLY SKILLED INDIVIDUALS RESPONSIBLE FOR MAINTAINING THE INTEGRITY AND QUALITY OF THE LEON PERFORMING ARTS THEATRE.

Student Signature ___________________________ Date ______________

Student Phone Number ______________________ Text? Yes No

Parent Signature ___________________________ Date ______________

Parent Daytime Phone Number ______________________ Text? Yes No